



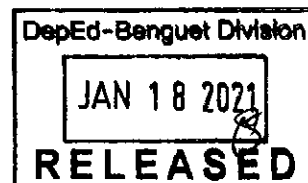
Republic of the Philippines
Department of Education
Schools Division Office of Benguet

January 13, 2021

DIVISION MEMORANDUM


No. 14, s. 2021

TO: Public Schools District Supervisors/Districts-in-charge
School Heads
School DRRM Coordinators



**SUBMISSION OF QUARTERLY SCHOOL DRRM ACCOMPLISHMENT REPORT
ALIGNED WITH THE SCHOOL'S BASIC EDUCATION LEARNING CONTINUITY
OPERATIONAL PLAN (BE-LCOP), SY 2020-2021**

1. As part of DepEd's commitment to ensure safety and learning continuity amidst COVID-19 pandemic, all schools are hereby directed to submit their schools' DRRM Quarterly Accomplishment Report aligned with the School's BE-LCOP/AIP, for monitoring and evaluation purposes at the SDO level.
2. It is reminded that Quarterly SDRRM Accomplishment Report must be duly signed by the SDRRM Coordinator and School Head and may be submitted through the SDO Records Section or via electronic mail at DRRM.depedbenguet@gmail.com one week after the end of each quarter. A copy of every report should be retained in the school for records management.
3. Further, schools who submitted their SY 2020-2021 SDRRM Plan prior to adjustment of school AIP may submit an Adjusted SDRRM Plan to comply with the BE-LCOP focus.
4. Enclosed are templates of revised SDRRM Plan, Quarterly Accomplishment Report and schedule of quarterly report submission for ready reference.
5. For widest dissemination and compliance.


BENILDAM DAYTACA, EdD, CESO VI
Assistant Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

Encl.: As stated
SGOD/SMN-DRRM/nib

To be indicated in the Perpetual index under:

DRRM

SCHOOL PREPAREDNESS

MONITORING AND EVALUATION



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet

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School Disaster Risk Reduction and Management (SDRRM) Plan, SY 2020-2021

Quarter: **1st (October-December 2020)**

Name of School: _____ District: _____

Program/Project, Activities	Objectives	Timeline/Target Date	Target Output	Resource Requirement		Person or Team Responsible
			Physical	Financial	Source of Funds	
School AIP/LCP Objective No. ____:						
Strategy No. ____:						
School AIP/LCP Objective No. ____:						
Strategy No. ____:						

Prepared by:

SDRRM Coordinator

Approved:

School Head or Cluster Head (for schools without TIC)

School Disaster Risk Reduction and Management (SDRRM) Accomplishment, SY 2020-2021

_____ Quarter

Name of School: _____

District: _____

School AIP/LCP Objective No. ____:
Strategy No. ____:

Activities conducted	Objectives	Date conducted	Target Accomplishment		Actual Accomplishment			Hindering Factors	Facilitating Factors	Ways Forward
			Output (non-human)	Participants	Output	Participants (segregate if teachers, learners, parents, partner agencies)	% of Accomplishment			

ISSUES AND CONCERNS THAT NEED/REQUIRE INTERVENTION AT THE DIVISION LEVEL

Issues And Concerns	TA NEEDS to address the Issue/Concern (if applicable)
1. (Note: you may add more than one (1) issue or concern)	

Submitted by:

Noted:

SDRRM Coordinator

School Head/ Cluster Head

SCHEDULE OF REPORT SUBMISSION, SY 2020-2021

Quarter	Expected Date of Submission
FIRST (October-December 2020)	3 rd week of January 2021
SECOND (Jan-March 2021)	1 st week of April 2021
THIRD (April-June 2021)	2 nd week of July 2021
FOURTH (July-Aug 2021)	3 rd week of September 2021

Reminders:

1. All SDRRM Plans for SY 2020-2021 must be adjusted following the latest format and aligned with the BE-LCP and to be submitted together with the 1st Quarter SDRRM Accomplishment Report.
2. If other SDRRM Activities are not explicitly stated in the School's AIP cum LCOP, you may reflect it under OTHERS.
Examples are: Preparation of School Contingency Plan for COVID-19 (or other hazards identified);
Conduct of 4th quarter NSED;
Registration to the DRRMIS
3. It is reiterated that all submitted reports/plans **MUST BE SIGNED**, whether in soft copy or hard copy.
4. **ALWAYS RETAIN A SCHOOL COPY OF SUBMITTED REPORTS** and just attach the stamped received transmittal or printed e-mail transaction as proof that these are submitted at the Division Office on time.