



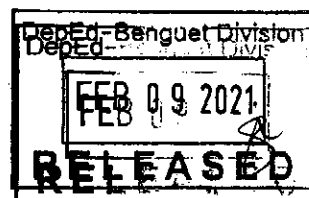
Republic of the Philippines
Department of Education
Schools Division of Benguet

February 8, 2021

DIVISION MEMORANDUM

No. 43 s. 2021

**TO: Chief of Curriculum Implementation Division
PSDS/Coordinating Principals
Elementary and Secondary School Heads**



Deployment of Practice Teachers

1. Amidst this pandemic, an alternative mode of deployment is designed for the Practice Teachers in order to complete the internship requirement and at the same time ensuring that Inter-Agency Task Force for the Management on Emerging Infectious Diseases (IATF) health protocols are observed. Aside from abiding by the Guidelines set forth by TEC/DEPED/CHED stipulated in the Experiential Learning Handbook (2009), additional list of guidelines is crafted for the deployment of Practice Teachers during this time that educational institutions have to submit to IATF Health and Mobility Protocols. The guidelines are set to ensure the well-being of the Practice Teachers as they are immersed in their 12-week internship.
2. The Experiential Learning Courses are intended to provide students with actual learning experiences in which they can observe, verify, reflect on, and practice the different components of the teaching-learning processes in a variety of realistic school settings. Such experiences, which are built on mentoring, will begin with field observation and will gradually intensify into participation until students undertake practice teaching.
3. Moreover, the Schools Division Office of Benguet has forged a Memorandum of Agreement with the College of Teacher Education, Benguet State University on the deployment of student teachers on experiential learning courses in the Elementary and Secondary schools in Benguet .
4. Cognizant to this, the Schools Division Office of Benguet being a partner in the development of future teachers hereby informs the deployment of pre-service teachers of Benguet State University, College of Teacher Education in the identified Elementary and Secondary Schools this school year 2020-2021. Accommodation of these pre-service teachers is therefore encouraged provided that the protocols set by the IATF is strictly observed.



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet

SYAMAN
Integrity Fields Accomplishments Modifies Advancement Nurtures Excellence






Republic of the Philippines
Department of Education
Schools Division of Benguet

5. Attached are the following documents for your perusal:

- A. Guidelines for Practice Teaching Off-Campus in the pandemic
- B. List of Practice Teachers to be deployed in the Elementary Schools
- C. List of Practice Teachers to be deployed in the Secondary Schools

7. Immediate and wide dissemination of this Memorandum is desired.


BENILDA M. DAYTACA, EdD, CESO VI
Assistant Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

Encl.: As stated

CID



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet

SYAMAN
Integrity Fields Accomplishments Modifies Advancement Fortifies Excellence

NO SIGNATURE
Value Management System



AQS
Certificate No.
2017-1994220100



GUIDELINES FOR PRACTICE TEACHING OFF -CAMPUS

*The guidelines set forth by TEC/ DEPED/CHED stipulated in the Experiential Learning Handbook (2009) are still in place. However, this additional list of guidelines is crafted for the deployment of Practice-Teachers during this time that educational institutions have to submit to IATF Health and Mobility Protocols. The guidelines are set forth to ensure the well-being of the Practice Teachers as they are immersed in their 12-week internship.

I. For Practice Teachers

A. Uniform

1. Students are required to wear the Monday uniform and corporate attire) the rest of the week. (blouse with collar and slacks for ladies; polo with long or short sleeves and slacks for men
2. Wear I.D. at all times in the campus.
3. Jeans should not be worn at any times.
4. Ladies should avoid wearing chunky jewelry, and sandals or slip on.
5. Men should observe appropriate hair cut; beard (goatee) and moustache should be shaved
6. Sport appropriate hair cut/ hair style. Artificial hair color must be close to the natural one.
7. Students who are not in appropriate attire are not allowed to report to the cooperating school.

B. Attendance

1. Attendance to the designated classes is a must. Absence made should be reported with accompanying letter from parent/guardian and /or medical certificate.
2. 1 day absence is equivalent to 2 days make-up towards the end of practice teaching. Extension of report will be at the College of Teacher Education.
3. Be on time. Be punctual.

C. Conduct

1. The student teachers are expected to behave appropriately as adults inside and outside the classroom. As such they should display refinement of

A handwritten signature or mark in the bottom right corner of the page.



Republic of the Philippines
Benguet State University
College of Teacher Education
La Trinidad, 2601, Benguet
Tel (074422-2402 422-2127 Telefax (074) 422-2281
Website: www.bsu.edu.ph Email: dean.cte@bsu.edu.ph



manners. Courtesy to all the faculty and staff and students of the Cooperating School should be observed.

2. In case of problems related to the conduct of student teachers, the cooperating teacher should immediately inform the Supervising Instructor.

D. Clearance

At the end of the deployment, the student should have their clearance signed by the cooperating teacher and the Principal of the school

II. For Cooperating School Heads

A. Orient the Practice Teachers about the School and the Policies related to Instruction.

B. Assign the Practice Teacher to a Cooperating Teacher who is qualified to mentor the Practice Teacher. (At least 3 years teaching experience in the field of specialization and currently handles the subject/ field of specialization, regular teacher and with satisfactory performance or higher).

III. For Cooperating Teachers

A. Orient the Practice Teacher with the policies related to the modular and other alternative mode of instruction observed by the school and by the teacher.

B. Orient the Practice Teacher with school forms required by the School.

C. Assign the Practice Teacher with the tasks related to the distribution, collection, scoring, recording and computation of grades of students.

D. Mentor Practice Teachers in developing supplemental instructional materials/ videos deemed necessary by the Cooperating Teacher to enhance students' understanding of the lesson.

* Practice Teachers should not be asked to contact or to communicate with students or their parent/ guardian.



Republic of the Philippines
Benguet State University
College of Teacher Education
 La Trinidad, 2601, Benguet
 Tel (074422-2402 422-2127 Telefax (074) 422-2281
 Website: www.bsu.edu.ph Email: dean.cte@bsu.edu.ph



LIST OF PRACTICE TEACHERS TO BE DEPLOYED IN DEPED ELEMENTARY SCHOOLS-BENQUET

	NAMES	School	School Head
1	Diron, Shirley F.	Wangal Elementary School	Oscar B. Lacaden
2	Julian, Grace B.		
3	Lapay, Arnold		
4	Pagaduan, Gabriel	Ambiong Elementary School	Esther Lizardo
5	Lintan, Loida		
6	Berking, Reilyn A.		
7	Nayosan, Lesil Jay M.	Tawang Elementary School	Mark L. Binay-an
8	Yap, Ronnie		
9	Julian, Geraldine P.		
10	Lampacan, Michelle B.	Pico Elementary School	Asian Canuto
11	Wasit, Lynnet	Bekkel Elementary School	Joselito M. Tabayoyong
12	Toyda-an, Limar A.	Ewa-Bokes Elementary School	Doroteo B. Cadley
13	Galonza, Julius M.		
14	Canuma, Vengie		
15	Lasaten, Brenie Joy P.	Naytokyab Elementary School	Marjorie Bacdangan
16	Nilo, Rheo Bel Lloyd T.		
17	Sab-it, Edith A.	Loo Elementary School	Onofre D. Limpayos
18	Baoidang, Marielle A.	Ketagan Cabatan Elementary School	Noeme M. Balangeg
19	Valdez, Joan B.	Ampusongan Elementary School	Feler A. Domyong
20	Polled, Charlyn P.	Toybongan Elementary School	Minda B. Pagnas
21	Pastor, Roldan M.	Batuan Elementary School	Rosalinda Taqued
22	Talio, Jeremy L	Asokong-Pacso Elementary School Annex	Arnulfo S. Puddos
23	Agmaliw, Severino	Tinaleb Elementary School	June D. Corpuz
24	Quinuan, Daryl C.	Dackias Elementary School	Angelita A. Laoyan
25	Cayso, Venus T	Basil Elementary School	Cesar C. Campulat
26	Cayso, Merlie T.	Basil Elementary School	
27	Galasgas, Dondie	Ambuclao Elementary School	Rosaline B. Fianza
28	Dulnuan, Jettie T.	Ebbes Elementary School	Mea C. Madayag
29	Peter, Osmund L.		
30	Omanio, Nico A.	Maximino F. Lopez Elem School	Elvira G. Tubal

(Handwritten mark)



Republic of the Philippines
Benguet State University
College of Teacher Education
La Trinidad, 2601, Benguet
Tel (074422-2402 422-2127 Telefax (074) 422-2281
Website: www.bsu.edu.ph Email: dean.cte@bsu.edu.ph



LIST OF PRACTICE TEACHERS TO BE DEPLOYED IN DEPED SECONDARY SCHOOLS-BENGUET

Name of Practice Teacher	Program/Major	Name of School
1. JESTER MACABULOS	BSE English	ADAOAY NHS
2. KENNY CHRIS BOTING	BSE Biological Science	ATOK NHS
3. JOBELLE GALANG	BSE Biological Science	BINGA NHS
4. LEONIDA COBIARAN	BSE English	BOKOD NHS
5. CHARLENE MATIS	BSE English	GBDAIS
6. FHRENELYN ATAM	BSE TLE	
7. JOYLYN ANN AGONGAN	BSE TLE	
8. CLIFTER ALYAO	BSE PEHMA	
9. JERLYN TOYAN	BSE Biological Science	TSHI