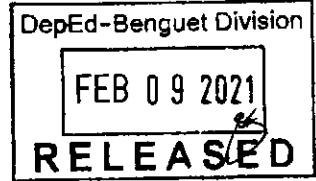




Republic of the Philippines
Department of Education
Schools Division of Benguet



08 February 2021

DIVISION MEMORANDUM

No. 47 s. 2021

TO: Chief CID and SGOD
 All Public Schools District Supervisors and District Coordinating Principals
 All SDO Personnel
 All Others Concerned

CREATION OF SDO-BENGUET SCHOOL-BASED MANAGEMENT (SBM) TASK FORCE

- To further strengthen the School- Based Management (SBM) practice and assessment in both public elementary and secondary schools in harmony with the Regional Policy and Implementing Guidelines, the Schools Division of Benguet announces the creation of SDO Benguet SBM Task Force.
- The composition of the SDO Benguet SBM Task Force is as follows:

Position	Roles, Functions and Terms of Reference	Person In-charge
Chairperson	Manage the over-all SBM assessment, validation and recommends SBM Level of Practice to Regional Office	OIC-SDS Benilda M. Daytaca, EdD. CESO VI
Co-chairperson		OIC-ASDS Samuel T. Egsaen, Jr. EdD.
Focal Person	Plans for the details, recommends procedures and guidelines in the conduct of assessment and validation	Lucio B. Alawas CES-SGOD
Co-Focal Person		Rizalyn A. Guznian, EdD, CES- CID
Coordinator	Coordinates and collaborates with the members of SBM Task Force, leads and facilitates in the assessment and validation procedures	Incoming Senior Education Program Specialist- School Management, Monitoring and Evaluation (SMME)
Co-coordinator	Assists the coordinator in the conduct of assessment and validation	Joven B. Agtani, EPS II-SMME
SBM Task Members	Assist in the school's SBM Level of Practice through validation of documents and modes of verification (MOVs) to determine areas for development and possible provisions of technical assistance to improve school performance.	All EPS, PSDSs/DCPs, Unit Heads of SDO and other identified Members (Refer to SDO Memo No. 009 s. 2021)
Secretariat	In-charge of overall documentation	Cesar B. Luma-ang, EPS-SGOD Joven B. Agtani, EPS II-SMME



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3. Further, all schools are encouraged to organize or re-organize their SBM Committee Members or may adapt this provision according to their context.
4. Immediate and widest dissemination of this memorandum is desired.

References: RM No. 44 s. 2021 re: Composition of DEPED-CAR SBM Task Force, SDO Memo No. 235 s. 2020 re: District and School Monitoring, Evaluation and Adjustment & SDO Memo No. 009 s. 2021 re: Conduct of Integrated Monitoring and Evaluation System (IMES)- focused on Assessment SBM Level of Practice


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OIC, Office of the Schools Division Superintendent

sgod/smme



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