

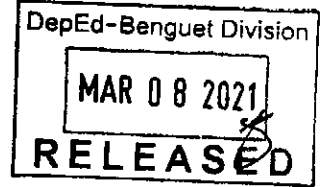


Republic of the Philippines
Department of Education
Schools Division of Benguet

March 3, 2021

DIVISION MEMORANDUM

No. 73, s. 2021



TO: Public Schools District Supervisors/Districts-in-charge
 District DRRM Coordinators/Districts-in-charge
 All School Heads and SDRRMC Members
 Public and Private Schools

SCHEDULE FOR CONDUCT OF CY 2021 QUARTERLY NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL AND GUIDELINES IN THE SUBMISSION OF EQ Drill ACCOMPLISHMENT REPORT

1. In relation to the approved NDRRMC Memorandum No. 08, s. 2021 "Conduct of the CY 2021 Quarterly Nationwide Simultaneous Earthquake Drill (NSED)", and DepEd-OUA Memo 00-0321-0007 "Reiteration of the Participation to the 2021 1st Quarter Nationwide Simultaneous Earthquake Drill 2021", the division/district offices and schools are enjoined to participate in the conduct of quarterly NSED, with schedule as follows:

Quarter	Date	Time
1 st Quarter	11 March 2021	2:00 pm
2 nd Quarter	10 June 2021	9:00 am
3 rd Quarter	09 September 2021	2:00 pm
4 th Quarter	11 November 2021	9:00 am

2. Due to the limitations in the conduct of mass gatherings and in adherence to the COVID-19 required health standards, NSED exercises requiring physical interaction, particularly evacuation drill in DepEd offices and schools are hereby suspended. However, all DepEd personnel and learners are enjoined to simultaneously practice the "DUCK, COVER AND HOLD" procedure on the set times. Other exercises such as virtual earthquake drills, tabletop, and functional exercises may also be done, while adhering to the minimum public health standards.

3. Further, all schools are encouraged to participate in the following IEC activities as part of the 1st Quarter Earthquake Drill Preparedness Advocacies in partnership with Office of Civil Defense (OCD):

Activity	Date	Time	Remarks
Facebook Frame Campaign	1-31 March 2021		tag Nerissa Barbosa FB account for surprise awards
Webinar on Earthquake Preparedness	04 March 2021	10AM-12NN	via OCD FB Page
Online Quiz Bee	09 March 2021	3:00-5:00PM	via OCD PH Facebook Page
Online Ceremonial Pressing of the Button	11 March 2021	2:00PM	via OCD PH Facebook Page

4. Enclosed is the instruction for reporting of Quarterly EQ Drill Accomplishment Report for information and guidance.
 5. For widest dissemination and compliance.

GLORIA B. BUYA-AO
 Schools Division Superintendent

Encl.: As stated

References: NDRRMC Memos 08 and 13, s. 2021
 DepEd OUA Memo Nos. 00-0221-0199 and 00-0321-0007



Annex A: Guidelines on the Quarterly Submission of the 2021 Nationwide Simultaneous Earthquake Drills (NSED) Reports

All schools, school division offices, regional offices should thoroughly follow the guidelines below; non-compliance is tantamount to non-acceptance of said reports.

For Schools

1. The School DRRM Coordinators shall fill-out a google form link: <https://tinyurl.com/DepEdSchoolTemplate1QNSE2021>, response will be emailed automatically.
2. The School DRRM Coordinators shall print the emailed filled-out form (**Annex B. Sample Printed Filled-out Form**) to be signed by the corresponding School DRRM coordinator and School Head, which will be considered as the official report.
3. The signed form with attached pictures of NSED practices and initiatives shall be submitted to the respective Division DRRM Coordinators **not later than two (2) working days, after the schedule of the quarterly NSED.**

For Schools Division Offices

1. The Division DRRM Coordinators must consolidate NSED reports and pictures from School DRRM Coordinators.
2. Consolidated NSED reports and pictures must be submitted by the Division DRRM Coordinators **only to respective Regional DRRM Coordinators** copy furnished their respective Schools Division Superintendent **not later than seven (7) working days, after the schedule of the quarterly NSED.**
3. The Division DRRM Coordinators shall keep a copy of the submitted report for future reference, as necessary.

For Regional Offices

1. The Regional DRRM Coordinators must consolidate NSED reports and pictures from Division DRRM Coordinators.
2. Consolidated NSED reports and pictures must be submitted by the Regional DRRM Coordinators to the **DRRMS** via email drmo+NSED2021@deped.gov.ph copy furnished their respective Regional Directors **not later than fourteen (14) working days, after the schedule of the quarterly NSED.**
3. Regional DRRM Coordinators should use the naming convention below for emails:

1st Quarter NSED: [CY 2021 1QNSE2021] Report_<Region>
2nd Quarter NSED: [CY 2021 2QNSE2021] Report_<Region>
3rd Quarter NSED: [CY 2021 3QNSE2021] Report_<Region>
4th Quarter NSED: [CY 2021 4QNSE2021] Report_<Region>

Cut-off time for all deadlines will be at 5:00PM. The DRRMS will provide the regions and divisions daily updates of the NSED responses from the google form. The official number of schools participated in NSED will be based on the consolidated NSED report signed by the Regional Director or authorized official from the regional office to be submitted to DRRMS.



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