

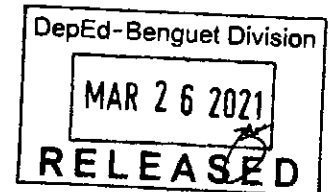


Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

March 25, 2021

DIVISION MEMORANDUM

No. 106 s. 2021



TO: Chief Education Supervisor, CID and SGOD
Public Schools District Supervisors, Coordinating Principals
All Division Office Personnel
All Others Concerned

**GUIDELINES ON THE DISTRIBUTION OF COVID 19 CRITICAL LOGISTICS
(Washable PPE, Fabric Mask), SUPPLIES (Alcohol, Multivitamins) AND PHYSICAL
EDUCATION (PE) KITS**

Pursuant to DO 14 s. 2020 (Guidelines on the Required Health Standards in Basic Education Offices and Schools), and in consideration of current government efforts to contain the upsurge of the COVID 19 cases, this memorandum is being issued for the information and guidance of DepEd officials, personnel and staff of Benguet Division.

1. The Schools Division of Benguet through DepEd-CAR in partnership with Nestle Philippines, Inc. received MILO PE Kits to supplement and highlight the importance of staying active for children. The distribution of the allocated MILO PE Kits is based on the following guidelines:
 - a) Each District shall identify 530 learners of various schools
 - b) Each learner will be given 2 MILO PE kits
 - c) Prioritize Grade 1, 2 and 3 Learners to wit:
 - i. Non-School Based Feeding Program (SBFP) beneficiaries,
 - ii. Learners from End Local Communist Armed Conflict (ELCAC) priority barangays.
 - iii. and learners from last mile schools
2. DepEd Benguet through the Provincial Government of Benguet under the Special Education Fund (SEF) and Benguet RPRH Fund procured the following critical logistics and supplies (Multivitamins, Fabric mask) to be distributed to the following:
 - a) SALAKNIB TAN NAMNAMA identified Learners,
 - b) Learners identified under guideline no. 1.c

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Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
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3. Washable Personal Protective Equipment (PPE) shall be accounted to DRRM Focal in schools and personnel responsible for module distribution and retrieval system; Ethyl Alcohol (SEF Procured) shall be distributed to all schools giving due priority to module distribution and workplace transmission control.
 - ***Discrepancy or redundancy of supplies accounted during distribution shall be reported to the School Health Section.***
4. Distribution list and accomplishment report format are attached to this memorandum. <http://bit.ly/criticalLOGISTICS>
5. In the interest of public health, all schools and offices are duty-bound to exercise due diligence and take precautionary measures to minimize exposure to risks associated with COVID 19. ***Division Memorandum 262 s. 2020 is reiterated and must be observed throughout. (Please see attached)***
6. Immediate dissemination to all concerned is desired.


GLORIA B. BUYA-AO
Schools Division Superintendent

Encl.: As stated

SGOD/SHS/free



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Attachment to Division Memorandum No. 106, s. 2021

**DISTRIBUTION LIST FOR THE COVID 19 CRITICAL LOGISTICS, SUPPLIES and
MILO PE KITS**

Each District will receive the following number of items

DISRICT	MILO PE Kits	Fabric Mask	Multivitamins 60 ml	PPE	Ethyl Alcohol
ATOK	1,060	230	175	142	23/2= 125
BAKUN	1,060	230	175	180	29/5= 170
BOKOD	1,060	230	175	230	38/4= 210
BUGUIAS	1,060	230	175	390	43/6= 245
ITOGON I	1,060	230	175	175	20/5= 125
ITOGON II	1,060	230	175	161	19/4= 115
KABAYAN	1,060	230	175	182	22/4= 130
KAPANGAN	1,060	230	175	217	27/4= 155
KIBUNGAN	1,060	230	175	196	25/3= 140
La TRINIDAD	1,060	230	175	397	23/8= 155
MANKAYAN	1,060	230	175	390	35/9= 220
SABLAN	1,060	230	175	90	13/2= 75
TUBA	1,060	230	175	357	33/6= 195
TUBLAY	1,060	230	175	117	19/2= 105

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ACCOMPLISHMENT REPORT TEMPLATE

Name of Activity: ex. PPE Distribution

Date/s Conducted: _____

Highlights of Activities (Include Pictures)

Attachment 1. Distribution List

Prepared by:

Noted by:



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